

Invitation for Bids

For the Sumner County Government

2011 Home Grant

August 30, 2013

Addendum 1: September 10, 2013

Bid Opening: September 16, 2013 2:00pm CST

1. **Updated Manufactured Housing Specification Sheet for Owner: Sarah Lancaster 101 Buck Perry Rd., Bethpage, TN 37022:** Please see attached manufactured housing specification sheet for 101 Buck Perry Rd. **Please note change to Item #5: *Unit must be set upon permanent piers with footing and underpinning.***
2. **Clarification of Utilities/Setback: 1114 N. Wrights Lane:** Existing House is connected to sewer from City of Mitchellville. The existing house has natural gas through City of Portland. The existing house has well water. The County inspectors will be completing the inspections. **There will be setback requirements; contractor will need to verify these prior to construction. A survey of the property will more than likely be needed.**
3. **Clarification of Zoning: 229 Roosevelt Circle:** Under City of Gallatin zoning ordinance (page 6-25), the house is in an R-6 district. **There will be setback requirements; contractor will need to verify these prior to construction. A survey of the property will more than likely be needed.**
4. **Clarification of Question:** Evidence of compliance with the Sumner County Government's Insurance Requirements. Question was asked, do current certificates need to be submitted with bid proposal? **For submittal of bid, bidder must show evidence of a current certificate that meets the requirement OR a commitment letter or quote that they will obtain and meet the insurance requirements. If contractor submits commitment letter or quote as part of the proposal, the selected bidder must meet the insurance requirements before a contract can be awarded and signed.**
5. **Drug-Free Workplace clarification:** See attached revised form. The form in the packet cut off some words on the right-hand side of the page. Contractors must sign the Drug Free Workplace Affidavit as part of bid proposal. Drug Free Workplace Act of 1988. All contractors must certify compliance with all State and Federal drug free workplace laws, rules, and regulations.

Manufactured Housing Specifications

Owner: Sarah Lancaster
Address: 101 Buck Perry Rd
Bethpage, TN 37022
615-337-5388

1. Unit must be a minimum of **24 x 48 44' Box**
2. Unit must at a minimum have **3** bedrooms, **2** bath(s), living areas, kitchen and utility (washer and dryer) hookups
3. Heating and air unit included along with stove and refrigerator
4. Bid Price must include removal of existing house and complete installation of new home including all utility hookups (these hookups must be permanent and any deposits, tap fees or connection are contractor's responsibility) and any required permits
5. Unit must be set upon permanent piers with footing and underpinning
6. Must comply with the Tennessee Manufactured Home Anchoring Act, TCA Sections 68-126-401 through 68-126-410
7. Install 6'x8' landing with railings and steps at each exterior door constructed out of treated pine to meet codes
8. Installation must be complete within **90** days of contract execution
9. No flat roofs. The unit must have a pitched roof
10. Unit must be a **2010** or **2011** model or newer. No used models acceptable
11. Unit must meet local codes and FHA standards
12. Level, straw, and seed ground disturbed during installation
13. Bid must include any and all taxes including sales tax
14. Refrigerator must be "ENERGY STAR" rated
15. HVAC unit must meet current "ENERGY STAR" code rating
16. Vent dryer with metal pipe
17. Entire unit must meet current "ENERGY STAR" code rating
18. Include Aluminum gutters, downspouts and concrete splashblocks

ATTACHMENT 2

DRUG-FREE WORKPLACE

Sumner County Government is committed to maintaining a safe and productive work environment for its employees and to providing high quality service to its citizens. The goal of this policy is for Sumner County employees and contractors to remain, or become and remain, drug-free. Abuse and dependency on alcohol and/or drugs can seriously affect the health of employees, contractors and citizens, jeopardize personal safety, impact the safety of others and impair job performance.

Drug-Free Workplace Act of 1988 – Sumner County Government is governed by the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D).

Omnibus Transportation Employee Testing Act of 1991 – Sumner County Government is governed by the Omnibus Transportation Employee Testing Act of 1991 (Pub. L. 102-143, Title V).

Right to an Alcohol and Drug-Free Workplace - Employees have the right to work in an alcohol and drug-free environment and to work with persons free from the effects of alcohol and/or drugs.

Required Alcohol and Drug Tests - Alcohol and drug testing for safety sensitive employees shall be in accordance with the provisions contained in the Sumner County Alcohol and Drug Policy adopted by departments which have safety sensitive positions.

Contracts – Any contractors providing goods or services to Sumner County must comply with all State and Federal drug free workplace laws, rules and regulations and so certify this compliance by completion of the DRUG-FREE WORKPLACE AFFIDAVIT (attached page 2).

DRUG-FREE WORKPLACE AFFIDAVIT (page 2)

STATE OF _____

COUNTY OF _____

The undersigned, principal officer of _____, an employer of five (5) or more employees contracting with Sumner County, TN to provide goods or services, hereby states under oath as follows:

1. The undersigned is a principal officer of _____ (hereinafter referred to as the "Company") and is duly authorized to execute this Affidavit on behalf of the Company.
2. The Company submits this Affidavit because it shall be receiving pay pursuant to a contract with the state or any local government to provide goods or services.
3. The Company is in compliance with all State and Federal Laws, Rules and Regulations requiring a drug-free workplace program.

Further affiant saith not.

Principal Officer: _____

STATE OF _____

COUNTY OF _____

Before me personally appeared _____, with whom I am personally acquainted (or proved to me on the basis of satisfactory evidence) and who acknowledged that such person executed the foregoing affidavit for the purposes therein contained.

Witness my hand and seal at office this _____ day of _____, 20____.

Notary Public

My commission expires: _____