



Memorandum

To: All Full-Time Employees Hired Before September 1, 2020

From: David A. Lawing, Certified Public Accountant, Sumner County Director of Finance

Date: August 19, 2020

Subject: Additional Retiree Insurance Credits

Elected officials, department heads, and supervisors, please provide a copy of this memorandum to all of your full-time employees.

The Sumner County Employee Benefits Committee is exploring the economic feasibility of allowing employees hired before September 1, 2020, to count credits earned in the Tennessee Consolidated Retirement System (TCRS) with entities other than Sumner County Government toward the retiree insurance program. If approved, for your additional credits to be counted, you must file complete documentation with the county's finance department no later than November 1, 2020. If your credits are only with Sumner County Government, you do not need to submit any information. Any Tennessee Consolidated Retirement credits with entities other than Sumner County not on file with the county finance department as of November 1, 2020, will **never** be eligible to be counted toward the county's retiree insurance program.

Determination on how, if at all, these credits will be counted toward the eligibility requirements of the retiree insurance program will be determined by the Sumner County Employee Benefits Committee at a later date. Notification of the final determination will be by a memorandum from the county's finance department and by inclusion in the county's health insurance evidence of coverage published on the finance department's website.

Documentation must contain the total service credits and details—credits attributed by each entity to the total. Only documentation from Tennessee Consolidated Retirement will be accepted—an official letter, a screenshot from your TCRS account, or a PDF from your TCRS account.

The recommended method is to obtain a screenshot (or print a PDF) from mytcrs.tn.gov, and email it to drobotson@sumnercountyttn.gov. Attached is an example of an acceptable screenshot. Certain information has been redacted with black boxes on the example. Please do not redact the information in these fields on your submitted data. If you have questions, contact Mrs. Robertson at 615-451-6049.

Attachment

SUMNER COUNTY FINANCE DEPARTMENT
355 N. Belvedere Drive, Room 302 · Gallatin, Tennessee 37066
Phone 615.451.6048 · Fax 615.230.6392

1. Go to mytcrs.tn.gov.
2. Log in or create an account.



Login

Log In To Your Account

User ID

Password

[Need to register?](#)

[Forgot User ID or Password?](#)

Note: The information contained in this site is available via a secure connection.

[Employers log in here](#)

[Medical Advisors log in here](#)

Hours of Operation: 8:00 AM - 7:00PM CT

If you have questions regarding access to your account or need assistance logging in, please contact RetireReadyTN at 800-922-7772.

3. Validate information.



Login

Log In To Your Account

Year Of Birth(YYYY)

[Need to register?](#)

[Forgot User ID or Password?](#)

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Hours of Operation: 8:00 AM - 7:00PM CT

If you have questions regarding access to your account or need assistance logging in, please contact RetireReadyTN at 800-922-7772.

- Go to account summary.



- Obtain necessary information, and submit it to the finance department by November 1, 2020.

https://mvtcrs.tn.gov/DPAS/WebUI/Internet/Member/Pages/ViewAccountSummary.aspx

Concord - Account Summa... x

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Tennessee Consolidated Retirement System
A program of the Tennessee Department of Treasury
John H. L. Ward, Jr., State Treasurer

Member Self Service Log Out

Available Forms - Open Print

Account Summary

Plan Selection

The plans you have with us are listed below. All information listed below reflects the plan(s) that are checked. If you do not wish to view a selected plan, please uncheck the box to the left of the plan.

Retirement System	Retirement Plan	Most Recent Employer	Status	Participation Date	End Date
<input checked="" type="checkbox"/>	TCRS		Active		
<input checked="" type="checkbox"/>	TCRS		Active		
<input checked="" type="checkbox"/>	TCRS		Active		

Membership Information

Member ID: [Redacted]
 Social Security Number: [Redacted]
 Name: [Redacted]
 Date of Birth: [Redacted]
 Retirement System: TCRS - Tennessee Consolidated Retirement System

Service Summary Information

Your service is displayed below:

Plan	Employer Name	Service Credit Months
[Redacted]	[Redacted]	[Redacted]
Total:		[Redacted]