



Non-Profit Ad-Hoc Committee
Sumner County Administration Building
Conference Room #112
October 28, 2019
5:00 pm

MEMBERS
Deanne Dewitt, Chairman
Jerry Becker
Shellie Young Tucker
Justin Nipper
Merrol N. Hyde
Alan Driver

- I. CALL TO ORDER
 - A. Invocation
 - B. Approval of Agenda
 - C. Recognition of Public
 - D. Approval of Minutes-July 31, 2019

- II. REPORT OF THE CHAIRMAN
 - A. Non-Profit Allocation Analysis

- III. REPORT OF THE FINANCE DIRECTOR

- IV. NEW BUSINESS
 - A. Non-Profit Listing
 - B. Non-Profit Resolution

- V. ADJOURNMENT



NON-PROFIT AD-HOC COMMITTEE MINUTES

July 31, 2019

MEMBERS PRESENT
Deanne Dewitt, Chairman
Jerry Becker
Shellie Young Tucker
Justin Nipper
Merrol N. Hyde
Alan Driver
OTHERS PRESENT
David Lawing
Kevin Baigert
Moe Taylor

- I. CALL TO ORDER by Chairman Dewitt at 6:00pm in Room 112 of the Sumner County Administration Building in Gallatin, TN.
 - A. Invocation- Led by Commissioner Nipper.
 - B. Approval of Agenda-Motion to approve by Commissioner Becker, second by Commissioner Tucker, unanimous approval.
 - C. Recognition of Public-
 1. Kevin Baigert, 424 AB Wade Road, Portland TN, expressed his concerns about funding non-profits.
 2. Commissioner Moe Taylor, 420 Buck Graves Road, Westmoreland TN, expressed his concerns regarding raising taxes to help fund volunteer fire departments. He also recommended funding Sumner County Fire Buffs.
- II. REPORT OF THE BUDGET COMMITTEE CHAIRMAN- Chairman Dewitt stated the primary objectives of this committee is to identify the entities that are currently funded by the county, determine if those entities should continue to be funded, and review the current application and controls to determine if there is a better process.
- III. NEW BUSINESS
 - A. Discussion- Finance Director Lawing stated some entities are contractual and he would verify those with legal. Chairman Dewitt requested Finance Director Lawing extend the historical data back to 2007-2008 and bring back to the next meeting. There was lengthy discussion among committee members. Commissioner Hyde recommended placing nonprofits in three different categories: essential; beneficial; and required. Motion for Chairman Dewitt to categorize each nonprofit and bring back to the committee for review by Commissioner Hyde, second by Commissioner Driver, unanimous approval.
- IV. ADJOURNMENT- Motion to adjourn at 7:04pm by Commissioner Becker.

Sumner County Nonprofit Allocations Analysis

10/20/2019

	Rural Fire Departments	Economic Development & Environmental Protection	Safeguarding Vulnerable Persons	General Fund Allocation FY2020	Hospital Fund Allocation FY2020	Total FY2020 Operating Expense	County Allocation as % of total operating expense	Overarching Agreement			Attended April 2019 Budget Workshop	Year-round service?	Notes
								Contract	Private Act	Grant Match			
Rural Fire Department Fund per CTAS outcomes	x			\$ 138,000	\$ -								
Cottontown Fire Department	x			\$ 24,000	\$ -	not provided					no	yes	
Gallatin Fire Department	x			\$ 24,000	\$ -	\$ 11,320	212%				no	yes	
Highland Fire Department 1	x			\$ 24,000	\$ -	\$ 18,725	128%				yes	yes	
Highland Fire Department 2	x			\$ 24,000	\$ -	\$ 18,725	128%				yes	yes	
Highland Fire Department 3	x			\$ 24,000	\$ -	\$ 18,725	128%				yes	yes	
Number One Fire Department	x			\$ 24,000	\$ -	\$ 77,613	31%				yes	yes	
Oak Grave Fire Department 1	x			\$ 24,000	\$ -	\$ 68,700	35%				no	yes	
Oak Grave Fire Department 2	x			\$ -	\$ -						no	yes	no longer in existence?
Shackle Island Fire Department	x			\$ 24,000	\$ -	\$ 141,000	17%				yes	yes	
Southeast Fire Department - Bethpage	x			\$ 24,000	\$ -	not provided					no	yes	
Southeast Fire Department - Castalian Springs	x			\$ 24,000	\$ -	not provided					no	yes	
Westmoreland Fire Department	x			\$ 24,000	\$ -	\$ 29,500	81%				yes	yes	
White House Fire Department 1	x			\$ 24,000	\$ -	too blurry					yes	yes	
White House Fire Department 2	x			\$ 24,000	\$ -	too blurry					yes	yes	
Tourism		x		\$ 682,500	\$ 57,244	\$ 792,494	93%	x			yes	yes	First \$350,000 of hotel/motel tax guaranteed through Private Act
Forward Sumner		x		\$ -	\$ 100,000	\$ 339,100	29%				yes	yes	
Portland Airport		x		\$ -	\$ 50,000	not provided					no	yes	
Tennessee Small Business Development Center		x		\$ 5,000		\$ 111,662	4%				yes	yes	
Tennessee Rehabilitation Center		x		\$ 158,745		\$ 668,600	24%	?			yes	yes	Pays for itself through rent
Workforce Essentials/Adult Education		x		\$ 40,000		\$ 2,418,513	2%		x		no	yes	We match grant for adult education; operating expense is 13 counties
Gallatin Sr Center			x	\$ 14,000		\$ 137,300	10%				yes	yes	
H'ville Sr Center			x	\$ 15,000		\$ 175,000	9%				yes	yes	
Portland Sr Center			x	\$ 9,000		\$ 31,860	28%				yes	yes	
Westmoreland Sr Center			x	\$ 3,000		\$ 8,830	34%				yes	yes	
White House Sr Center			x	\$ 9,500		\$ 40,933	23%				yes	yes	
Cairo Community Center?			x			not provided					no	yes	
Other Community Centers?			x			not provided					no	yes	
Mid-Cumberland HRA Dues			x	\$ 17,671		not provided		?	?		yes	yes	Statute? Based on 2010 census
Mid-Cumberland Meals on Wheels			x	\$ 2,500		not provided					yes	yes	
Ashley's Place			x	\$ 5,000		\$ 259,860	2%				yes	yes	May be a candidate for establishing a contract
HomeSafe			x	\$ 2,500		\$ 720,997	0%				yes	yes	
Salvus Center			x	\$ 5,000		\$ 716,433	1%				yes	yes	
Cumberland Crisis Pregnancy Center			x	\$ 2,500		\$ 907,959	0%				yes	yes	
Sumner Teen Center			x	\$ 2,500		\$ 120,916	2%				yes	yes	
State Forestry Division		x		\$ 2,000		not provided		?			no	yes	Contract for fire tower
Sumner County Resource Authority		x		\$ 100,000		not provided			x		no	yes	Per Private Act we pay 3/7 of total; 2/7 from Gallatin, 2/7 from H'ville
Regional Transportation Authority		x		\$ 55,597		not provided			x		no	yes	
Regional Transit Alliance		x		\$ 3,500		not provided					yes	yes	Allocated in September due to miscommunication with Forward Sumner
Legal Aid Society			x	\$ -	\$ -						yes	yes	
Children Are People			x	\$ -	\$ -						yes	yes	
HATS		x		\$ -	\$ -						yes	yes	
Sumner Spay Neuter Alliance		x		\$ -	\$ -						yes	yes	
Sumner Anti-Drug Coalition			x	\$ -	\$ -						yes	camp	
Sumner Fire Buffs	x			\$ -	\$ -						yes	yes	
Sumner County Museum		x		\$ -	\$ -						yes	yes	
Decisions, Choices & Options			x	\$ -	\$ -						yes	school year	
Mid-Cumberland Ombudsman			x	\$ -	\$ -						yes	yes	
Mid-Cumberland YouthCAN			x	\$ -	\$ -						yes	?	
Sumner County CASA			x	\$ -	\$ -						no	yes	last received funding in FY2017
Total FY2020				\$ 1,585,513	\$ 207,244								
GRAND Total				\$ 1,792,757									

Sumner County, Tennessee

Non-Profit Organizations

	Fiscal Year 2007	Fiscal Year 2008	Fiscal Year 2009	Fiscal Year 2010	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Rural Fire Protection														
Cottontown Fire Department	\$ 9,850	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 24,000	\$ 24,000
Gallatin Fire Department	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
Highland Fire Department 1	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
Highland Fire Department 2	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
Highland Fire Department 3	-	-	-	-	-	-	-	-	-	-	14,000	14,000	24,000	24,000
Mitchellville Fire Department	9,850	12,000	12,000	12,000	12,000	12,000	-	-	-	-	-	-	-	-
Number One Fire Department	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
Oak Grove Fire Department 1	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
Oak Grove Fire Department 2	-	-	-	-	-	-	14,000	14,000	14,000	14,000	14,000	-	-	-
Shackle Island Fire Department	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
Southeast Fire Department-Bethpage	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
Southeast Fire Department-Castalian Springs	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
Westmoreland Fire Department	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
White House Fire Department 1	9,850	12,000	12,000	12,000	12,000	12,000	14,000	14,000	14,000	14,000	14,000	14,000	24,000	24,000
White House Fire Department 2	-	-	-	-	-	-	-	-	-	-	14,000	14,000	24,000	24,000
Rural Fire Protection	-	-	-	-	-	-	-	-	-	-	-	-	-	138,000
Total Fire Departments	\$ 118,200	\$ 144,000	\$ 144,000	\$ 144,000	\$ 144,000	\$ 144,000	\$ 168,000	\$ 168,000	\$ 168,000	\$ 168,000	\$ 182,000	\$ 182,000	\$ 312,000	\$ 450,000
Senior Citizens														
Gallatin Senior Citizens	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 14,000	\$ 14,000	\$ 14,000
Hendersonville Senior Citizens	11,000	11,000	11,000	11,000	11,000	12,000	12,000	12,000	12,000	12,000	12,000	15,000	15,000	15,000
Portland Senior Citizens	8,000	8,000	8,000	8,000	8,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Westmoreland Senior Citizens	-	500	500	1,000	2,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
White House Senior Citizens	8,500	8,500	8,500	8,500	8,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500	9,500
Total Senior Citizens	\$ 39,500	\$ 40,000	\$ 40,000	\$ 40,500	\$ 41,500	\$ 46,500	\$ 46,500	\$ 46,500	\$ 46,500	\$ 46,500	\$ 46,500	\$ 50,500	\$ 50,500	\$ 50,500

Sumner County, Tennessee

Non-Profit Organizations

	Fiscal Year 2007	Fiscal Year 2008	Fiscal Year 2009	Fiscal Year 2010	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016	Fiscal Year 2017	Fiscal Year 2018	Fiscal Year 2019	Fiscal Year 2020
	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget	Budget
Vocational/TN Rehabilitation Center	\$ 141,175	\$ 141,175	\$ 141,175	\$ 141,175	\$ 141,175	\$ 141,175	\$ 141,175	\$ 141,175	\$ 141,175	\$ 141,175	\$ 141,175	\$ 158,745	\$ 158,745	\$ 158,745
Sumner County Tourism	327,122	375,103	376,238	350,000	341,414	334,313	350,000	350,000	380,000	425,000	455,000	560,000	650,000	682,500
Sumner County Tourism (Hospital Reserve)	-	-	-	-	-	-	-	-	-	-	-	-	-	57,244
Forward Sumner (Hospital Reserve)	40,000	60,000	-	15,000	15,000	40,000	40,000	40,000	60,000	100,000	100,000	85,000	100,000	100,000
State Forestry Division	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
Sumner County Resource Authority	163,000	100,000	-	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Ashley's Place (Child Advocacy Center)	5,000	-	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Cumberland Crisis Pregnancy Center	5,000	5,000	-	-	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
HomeSafe	5,000	5,000	-	-	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Mid-Cumberland HRA Dues	17,671	-	-	-	-	-	17,671	17,671	17,671	17,671	17,671	17,671	17,671	17,671
Salvus Center Inc	5,000	-	-	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Volstate Educate and Grow Scholarship	-	-	-	-	-	100,000	100,000	148,041	285,000	150,000	-	-	-	-
Workforce Essentials/Adult Education Program	30,000	30,000	-	-	-	-	-	-	40,000	40,000	40,000	40,000	40,000	40,000
Portland Airport (Hospital Reserve)	-	-	-	-	-	-	-	-	-	-	50,000	50,000	50,000	50,000
Sumner County CASA	1,000	1,000	-	-	-	-	-	-	-	-	2,500	-	-	-
Sumner County Teen Center	-	-	-	-	-	-	-	-	-	-	-	2,500	2,500	2,500
Westmoreland Expo Center	-	-	-	-	50,000	50,000	-	-	-	-	-	-	-	-
Airport Authority	100	15,000	295,000	-	-	-	-	-	-	-	12,000	1,198,802	-	-
Gene Brown Walking Track	11,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Mid-Cumberland Meals on Wheels	-	-	-	-	-	-	-	-	-	-	-	2,500	2,500	2,500
Mid-Cumberland R.S.V.P.	2,700	2,700	-	-	-	-	-	-	-	-	-	-	-	-
Mid-Cumberland C.A.A.	4,500	4,500	-	-	-	-	-	-	-	-	-	-	-	-
Mid-Cumberland Human Resource Agency	2,100	8,200	-	-	-	-	-	-	-	-	-	-	-	-
Mid-Cumberland Elderly Nutrition Program	3,000	5,500	-	-	-	-	-	-	-	-	-	-	-	-
Mid-Cumberland Transportation	3,000	4,000	-	-	-	-	-	-	-	-	-	-	-	-
TN Small Business Development Center (thru VSCF)	-	-	-	-	-	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Habilitation and Training Services Inc	19,539	19,539	-	-	-	-	-	-	-	-	-	-	-	-
Cumberland Mental Health Services	7,800	7,800	-	-	-	-	-	-	-	-	-	-	-	-
T.R.A.C.	-	5,500	-	-	-	-	-	-	-	-	-	-	-	-
Gallatin Cares	-	2,500	-	-	-	-	-	-	-	-	-	-	-	-
Portland Cares	-	2,500	-	-	-	-	-	-	-	-	-	-	-	-
Good Neighbor Mission	7,900	7,900	-	-	-	-	-	-	-	-	-	-	-	-
American Red Cross	10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	-
Habitat for Humanity	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-
Literacy Council of Sumner County	3,000	3,000	-	-	-	-	-	-	-	-	-	-	-	-
Hendersonville Arts Council	2,000	2,000	-	-	-	-	-	-	-	-	-	-	-	-
Sumner County Museum	3,500	3,500	-	-	-	-	-	-	-	-	-	-	-	-
Mass Transit	50,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Compass	1,500	1,500	-	-	-	-	-	-	-	-	-	-	-	-
Cottontown Civic Association	2,500	-	-	-	-	-	-	-	-	-	-	-	-	-
Humane Society	2,500	2,500	-	-	-	-	-	-	-	-	-	-	-	-
Westmoreland Amazing Grace Mission	1,500	1,500	-	-	-	-	-	-	-	-	-	-	-	-
Regional Transit Alliance	-	-	-	-	-	-	-	-	-	-	-	-	-	3,500
Friends of Rock Castle	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-
Bledsoe Lick Historical Society	66,829	10,000	-	-	-	-	-	-	-	-	-	-	-	-
Highland Rim Historical Society	3,000	3,750	-	-	-	-	-	-	-	-	-	-	-	-
Regional Transportation Authority	14,500	-	-	-	-	-	14,500	14,500	14,500	55,597	55,597	55,597	55,597	55,597
Total Other	\$ 974,436	\$ 852,667	\$ 814,413	\$ 608,175	\$ 649,589	\$ 772,488	\$ 785,346	\$ 833,387	\$ 1,060,346	\$ 1,051,443	\$ 995,943	\$ 2,292,815	\$ 1,199,013	\$ 1,292,257
Grand Total	\$ 1,132,136	\$ 1,036,667	\$ 998,413	\$ 792,675	\$ 835,089	\$ 962,988	\$ 999,846	\$ 1,047,887	\$ 1,274,846	\$ 1,265,943	\$ 1,224,443	\$ 2,525,315	\$ 1,561,513	\$ 1,792,757

RESOLUTION DEFINING SUMNER COUNTY
CRITERIA FOR CONSIDERING AND PROCESS FOR ADMINISTERING
OUTSIDE AGENCY FUNDING REQUESTS

WHEREAS, Tennessee state statues authorize county governments to make financial contributions to nonprofit charitable organizations and nonprofit civic organizations, enabling us to assist nonprofit organizations in furthering the economic development, social welfare and common good of our residents; and

WHEREAS, a nonprofit charitable organization is exempt from taxation pursuant to Internal Revenue Code where no part of the net earnings inures or may lawfully inure to the benefit of any private shareholder or individual and provides services benefiting the general welfare of the residents of the county; and

WHEREAS, a nonprofit civic organization, also exempt from taxation pursuant to Internal Revenue Code), operates for the primary purpose of bringing about civic betterments and social improvements through efforts to maintain and increase employment opportunities in the county by promoting industry, trade, commerce, tourism and recreation and inducing businesses to locate in or remain in the county; and

WHEREAS, Sumner County residents receive myriad benefits as a result of the services provided by area nonprofit agencies and often there would be a considerable cost to the county if these services were not provided.

THEREFORE, BE IT RESOLVED by the Sumner County Board of County Commissioners, meeting in regular session on the ____ day of ____, 2019, that this body does affirm that when financially able, it will provide contributions to eligible nonprofit charitable organizations and nonprofit civic organizations per the following stipulations:

- A. Administration of grant requests will be customized for each of the following eligible categories:
 - a. **Rural Fire Departments:** located in rural, non-municipal areas providing first responder fire and emergency services to residents, businesses, schools and organizations in their area; or
 - b. **Economic Development and Environmental Protection:** primarily civic nonprofit organizations committed to economic and workforce development as well as government-extension agencies that promote efficiency in transportation, refuse disposal and natural resources; or
 - c. **Safeguarding Vulnerable Persons:** local nonprofit charitable organizations that support, care and protect our children, seniors as well as those in unsafe or vulnerable conditions.
- B. Contributions to Rural Fire Departments and agencies categorized as Economic Development and Environmental Protection will be evaluated during the annual county budget process. Those agencies and services which are governed by a contract, Private Act or statute will be limited to a five year term and, when the term expires, will be reevaluated for continuation, but at no time will legal obligations be ignored unless statutorily authorized.
- C. Contributions to agencies categorized as Safeguarding Vulnerable Persons will be invited to complete a grant application and considered through a charitable giving panel review process conducted *after* the total nonprofit charitable donation amount is approved. These agencies will be eligible for no more than \$2,500 in the first year or a \$2,500 increase in subsequent years and,

in years where Sumner County's total charitable contribution amount does not increase, preference will be given to prior year recipients.

- D. Charitable donations will ONLY be considered during the annual budget and panel review process
- E. Per state statute and directive of this body, any nonprofit organization that receives financial assistance from the county must file with the Sumner County Clerk's office and the Finance Department ,an annual report of its business affairs and transactions which includes, but is not limited to, a copy of an annual audit (or an annual report detailing all receipts and expenditures in a form prescribed by the comptroller of the treasury), a description of the program that serves the residents of the county and the proposed use of the county assistance. Failure to provide required documentation will forfeit the nonprofit organization's opportunity to apply for a charitable contribution in the subsequent funding year.

BE IT FURTHER RESOLVED that this process shall begin with the 2020-2021 fiscal year.